

## 2018 HOURS AND PARKING DIRECTIONS

### OFFICE HOURS:

Monday through Friday:  
Saturday & Evening:

8:30 am to 4:30 pm  
**Hours available by appointment only**

### CONTACT INFO:

E-mail [tax@highfallsadvisors.com](mailto:tax@highfallsadvisors.com)  
Fax (585) 777-4037  
Phone (585) 935-5300 (weekdays) / (585) 935-8523 (evenings and weekends)

DIRECTIONS: **3 CITY CENTER, 180 SOUTH CLINTON AVENUE, SUITE 300, ROCHESTER, NEW YORK 14604-1933**

**PLEASE SEE ENCLOSED MAP & DIRECTIONS CARD**

### PARKING AT WASHINGTON SQUARE GARAGE:

Parking is available in the **WASHINGTON SQUARE GARAGE** located on the Southeast corner of South Clinton Avenue and Woodbury Boulevard. Parking can be accessed from South Clinton Avenue or Woodbury Boulevard (The Woodbury Boulevard entrance is easy to miss. It is directly below the SKYWAY between the 2 pillars). The SKYWAY connects the parking garage and 3 CITY CENTER.

**PLEASE NOTE: If the garage sign indicates that the garage is FULL or CLOSED, pull in and at the gate beep your horn. The attendant will open the gate and allow you to park if you tell them you have an appointment at High Falls Advisors. The Clinton Avenue entrance to the garage is often closed during GEVA performances.**

We will pay your parking **if you park in the Washington Square Garage, as described above. You must bring your parking pass to the office for validation.** There are reserved spaces available on the **THIRD FLOOR** of the parking garage to the left of the red elevators (if facing the elevators). The spaces are numbered **003, 004, 005, 006** and will have RESERVED FOR HFA signs on the wall (there is also handicap parking available next to our reserved parking spaces). If those are full, you may park anywhere that does not have a reserved sign.

Once you have parked, proceed to the SKYWAY entrance on the 3<sup>rd</sup> floor of the garage (to the right of the red elevators, if facing the elevators). Proceed the length of the SKYWAY over Woodbury Boulevard through a set of double doors. As you pass through the double doors you enter the 3 CITY CENTER section of the SKYWAY. The entrance to 3 CITY CENTER is the double glass doors about half way down this section of the SKYWAY on the left side.

You will enter 3 CITY CENTER at the second floor atrium. Proceed straight ahead to the elevators and take them to the 3<sup>rd</sup> floor (you do NOT have to check-in on the first floor). High Falls Advisors is Suite 300 (just off the elevators).

**IMPORTANT NOTE FOR SATURDAY APPOINTMENTS: The SKYWAY will be open on Saturdays from 8:30 AM until 3:00 PM, but the doors into 3 CITY CENTER will remain locked. Proceed as indicated above, but please call (585) 935-8523 when you arrive and an HFA staff member will meet you at the SKYWAY doors to 3 CITY CENTER.**